

Administrative - Internal Use Only

2 JUL 1982

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MEMORANDUM FOR: Contracting Officer, Consolidated SAFE
Project Office (CSPO), ODP

FROM:

[redacted]
Chief, Procurement Division, OL

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SUBJECT: Delegation of Contracting Authority

REFERENCE: Memo to C/PD/OL fm D/L, dtd 13 June 72,
Subject: Delegation of Contracting
Authority

1. Pursuant to the authority contained in the referent, contracting authority is hereby delegated to [redacted] to negotiate, execute, administer, and settle contracts in support of the SAFE project, subject to the limitations set forth herein:

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a. Signatory Authority: Contracts and amendments for new work and changes within the general scope of the contract with a value not to exceed [redacted] may be made without prior review by Chief, Procurement Division (C/PD/OL). Actions exceeding [redacted] shall be executed by C/PD/OL. Amendments solely adding incremental funds to a contract may also be executed without prior review and without dollar limitation.

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b. Engineering Change Proposals: ECPs within the general scope of the SAFE Systems contract may be solicited without prior review by the Agency Contract Review Board (ACRB). ECPs shall not be authorized unless project funds have been identified to cover the value of the changes.

c. Policy Guidance: All procurements effected under this delegation shall be conducted in accordance with sound business and professional standards consistent with the following:

(1) Central Intelligence Agency instructions and regulations.

(2) Central Intelligence Agency Headquarters Handbook [redacted] "Acquisition Handbook", dated 15 May 1980.

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(3) Office of Logistics instructions and Procurement Notes.

(4) Procurement Division, OL, instructions.

(5) Defense Acquisition Regulation.

(6) Federal Procurement Regulation 1-4.11 and Federal Property Management Regulation 1-101-35.

d. Agency Contract Review Board: Proposed contracts and amendments, requiring ACRB review pursuant to [] will be forwarded through C/PD/OL to Procurement Management Staff (PMS), OL.

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e. Functional Management Guidance: The Procurement Division, OL, is tasked with the functional management responsibility for this position and shall provide staff advice and guidance to the Contracting Officer for the accomplishment of assigned tasks. To that end the SAFE Contracting Officer will provide C/PD/OL with a periodic briefing concerning the status of SAFE Project contracts and will provide PD/OL with a copy of each contract and amendment with the supporting Procurement Justification and Routing Sheet (Form 1218).

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cc: Project Director, CSPO
D/Fin

CONCUR:



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Associate General Counsel, OGC

05 DEC 1982

Date

Distribution:

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